



Important Information for Parents & Students

2020 - 12 Avenue NW, Calgary, AB T2N 1J7
Phone: (403) 282-0555 Fax: (403) 289-1789
www.freehousedance.com

PRIVACY

Free House Dance Plus is committed to maintaining the security, confidentiality and privacy of your personal information. We collect, use, disclose, store and retain personal information to the extent required to provide you with dance instruction and related services. We restrict access to your personal information to only those employees and instructors who must use the information to provide services to you. We also endeavor to maintain physical, electronic and procedural safeguards to protect your personal information from unauthorized access, use, alteration or loss. We endeavor to keep accurate, complete and up-to-date personal information in our possession, so if you have updates to your personal information please contact us.

TUITION

Tuitions are payable either (a) in full for the year, or (b) in 3 trimester payments paid by credit card at the time of registration.

CANCELLATION POLICY

Prior to program start date, registration fee and 1st month tuition are non-refundable. After program start, 30 days written notice is required in the event of cancellation. Notification must be received prior to the first day of the month. Partial months are not refunded.

No refunds are given after February 1st.

SCHOOL YEAR

The school year runs 9 months from September to the end of May. Intermediate to advanced levels of ballet, modern and jazz continue to the end of June. There are no classes Thanksgiving, Family Day/Teachers' convention or Victoria Day holiday weekends. A two week break during Christmas season and (but not always) a one week Spring break are scheduled.

Occasionally, we offer sessional or workshop programs for children and teens. These class fees are structured differently.

CLASSROOM VISITS

Parents are invited to view classes at specified times during "PARENT VIEWING WEEKS". The class is otherwise off limits to anyone other than the teacher and students. Special circumstances will be considered. Due to privacy legislation, in-class photography and/or recording is prohibited except at Christmas viewing.

ATTENDANCE

Attendance is of utmost importance for students to achieve their full potential. If your child is ill or for any other reason cannot attend please contact the office at (403) 282-0555 and leave your child's name and reason for absence. Make every effort to be prompt and prepared for class. Latecomers cause interruption and miss an important part of the lesson. Classes missed for any reason are still subject to charge. Exceptional circumstances such as injury or extended illness will be considered on an individual basis.

COMMUNICATION

Communication between parent and teacher is of utmost importance. Do not hesitate at any time to approach us to discuss matters pertaining to your child.

EVALUATIONS

All students in jazz, modern, tap and ballet are evaluated mid-way through the year. Evaluations provide a goal to work toward and are a means of measuring progress, both for our school and the individual. Note: All children in all classes receive a class progress report at year end, with recommendations for future placement.

ADVANCEMENT

Although students are assessed individually, as a general rule, students in all levels, from Junior up, will spend at least 2 years in each level.

YEAR-END PERFORMANCE

This is an annual event in which all students are given the opportunity to display their talents in a professional venue. The show gives students a goal to work toward and a sense of accomplishment after a year of hard work. Parental consent is required to participate.

NEWSLETTERS

Newsletters are emailed to our registered students and are the most efficient way for us to keep you informed of what is going on. Notices & reminders are also emailed as they become pertinent. A hard copy can be found posted on our bulletin board, and you can also find this information on our website www.freehousedance.com. Each family is responsible for staying informed. HINT: Print our handy calendar of events from the site. All important dates are there. Please read these carefully and keep for future reference.

FREE HOUSE DANCE OPPORTUNITIES

This is our non-profit society, created to support educational and performance opportunities outside regular studio activities, including Performance Division, our annual Christmas show and scholarships. Membership is required to participate in these programs

PERFORMANCE DIVISION (“PD”)

For the more serious dancer, looking for more choreographic exposure, special performance opportunities and a wider view into the world of dance. The focus from September to December is the Christmas Show. From January to June, dancers prepare for the Spring Show and Year-end Shows. Parental involvement required. By audition. Call for details.

SCHOLARSHIPS

Applications for scholarships are taken in September. Awards are based on both talent and financial need. Forms are available at the office.

STREET SHOES AND BOOTS

In the interest of students walking around in bare feet and dance shoes, street shoes are not to be worn inside the school. Please remove them at entry and put them on the shelves provided.

FACILITIES

There are four dance studios in the building. The ladies changeroom is located downstairs, men's on the main floor. Coat hooks are available in the main hallway. Washrooms are on each floor.

WATER

Bring a water bottle to class. Should you forget, there are paper cups in the washrooms where you can help yourself to Calgary's finest tap water.

TELEPHONE

A phone is provided in the front entry area for the convenience of everyone. Please keep it short.

BAD WEATHER

Classes are rarely cancelled due to bad weather. Please call if you are unsure. Our voice mail message will have the information.

LOCKERS

Lockers are available for rent for the year at a cost of \$25.00. Do not leave valuables in dressing rooms. They may be taken into the classroom and placed where the teacher designates during class.

Free House Dance Plus makes no representation, either expressed or implied, regarding physical capabilities of any student, although activities are planned to meet the overall abilities of each group or class.

Free House Dance Plus cannot be responsible for injuries sustained either while traveling to or from its facilities, or while on the premises.

Free House Dance Plus, its faculty and staff reserve the right to remove any student from class for failure to observe the Rules of Conduct, without recourse. Chronic offenders may be expelled.

STUDENT CODE OF CONDUCT

- I am here by choice.
- I am here to learn, to achieve and to acquire an appreciation for dance!
- Before entering the classroom, I will be prepared, with proper attire and my hair done appropriately.
- I will not chew gum in class.
- I will turn off my cell phone before coming into class.
- I will not wear my dance shoes outside.
- I will not touch the mirrors or hang on the barre.
- I will respect the rights of others, show courtesy and consideration to students and teachers at all times.
- I will be respectful of the studio and help keep it clean and cared for.
- I will have fun and share my positive energy with others!

PARENT/GUARDIAN CODE OF CONDUCT

Please facilitate regular attendance in class, helping your child arrive prepared and on time. Please call in all absences.

Please make sure that your child is properly outfitted for class, with shoes and belongings properly labelled.

Please keep yourself informed. Read the newsletters, check the website calendar and watch your email for updates.

As adults, remind yourself that the studio is full of children, who look to us as role models and for guidance on how they should act and react. Please respect the rights of others, showing courtesy and consideration to all.

It is our mission to provide a safe, fun and enjoyable experience for both our students and our faculty. We trust that you have chosen Free House Dance Plus for your child's dance education because you are confident in our expertise and professionalism. As such, we invite you to share your encouragement, compliments and kind words of our program to others.

If you are unhappy with anything at Free House Dance Plus, we will do our best to resolve the problem. For a teacher/class issue, first approach the teacher and attempt to resolve the problem with them directly. If resolution is not found, take it to the office manager or director. For non-teacher/class issues, please bring directly to the office manager or director's attention.

Please remember that we value your patronage and support and want to thank you for choosing us for your child's dance education.

Free House Dance Plus reserves the right to refuse service to anyone who does not comply with the above code of conduct.

DRESS REQUIREMENTS

Dress regulations are strictly enforced.

GENERAL RULES:

- DANCE SHOES are NEVER to be worn outside.
- Bare midriffs, baggy t-shirts, jeans/denim are NOT permitted.
- Jewelry and watches are NOT to be worn in class.
- HAIR for all classes must be tied back securely off the face. Short hair is to be held back with barrettes or a hair band. Ballet students must have hair in bun. (PARENTS - please attend first class for special instructions if unsure or visit our website to view video)
- NAMES should be written on all items, especially shoes, in case they are misplaced or lost.

KINDERDANCE

Girls: leotard, any color or style; shorts, soft dance skirts or leggings are fine. NO tutus please!

Boys: t-shirt; sweat pants or shorts

Shoes: bare feet preferred. Ballet slipper or gymnastic slipper acceptable.

BALLET

- Girls: **Preprimary & Primary Levels** - pale pink sleeveless leotard; pink tights; pink ballet slippers; gathered pink cotton skirt (order from us 1st week of class)
Junior & PreIntermediate - navy sleeveless cotton/lycra "Mondor" leotard style #1633 (pinched bust); ballet pink tights; pink ballet slippers
Intermediate, Advanced & Teen levels - black sleeveless leotard; ballet pink tights; pink ballet slippers with elastics
- Boys: **all levels** - white t-shirt; black tights or lycra shorts; white ballet slippers

TAP

- Girls: leotard; tights or jazz pants, any color or style
Boys: t-shirt; shorts or jazz pants
Shoes: low heeled black tap shoes, preferably oxford style

JAZZ, MUSICAL THEATRE, COMBO, BALLROOM, PARTNER/FREESTYLE

- Girls: leotard; tights or jazz pants, any color or style
Boys: t-shirt; shorts or jazz pants
Shoes: black jazz shoe - NO jazz runners (ballet slippers acceptable for lower grades)
NOTE: students in the combo class will also need black tap shoes, preferably oxford style

MODERN, LYRICAL, INDOJAZZ, DANCER'S STRETCH & STRENGTH

- Girls: leotard; footless tights or lycra capris, any color or style
Boys: t-shirt; shorts or jazz pants
Shoes: bare feet

HIPHOP, BOYS ONLY, BREAKDANCE

- Girls & Boys: t-shirt; sweatpants or yoga pants
Shoes: clean, non-marking "indoor" runners (NOT to be worn OUTDOORS)

HIGHLAND, IRISH

- Girls: leotard; tights, shorts or capris, any color or style
Boys: t-shirt; shorts or sweatpants
Shoes: for Highland - black "ghillies" shoe
for Irish - soft shoes (black ballet slippers OK for lower levels).
- hard shoes may be introduced in Junior level. Details will be discussed.

For your convenience:

DANCEWEAR STORES:

Bodythings 403-278-5440 Avenida Shopping Centre 441 - 12445 Lake Fraser Dr SE

Bodythings 403-686-7726 5308 - 17 Ave SW

Classique Dancewear 403-263-4828 Bay 16 - 6624 Centre St South Glenmore & Centre

Classique Dancewear 1B - 5720 Silver Springs Blvd NW

La Syds Dancewear 403-288-3060 106 Crowchild Square 5403 Crowchild Tr NW

Masque Costumes 403-230-3306 5 Macleod Trail Plaza 9250 Macleod Tr SW